How To Create A UC Davis Campus Recreation Profile

Using Fusion

Step 1: Enter Portal

- <u>Click here</u> or paste this link (<u>https://rec.ucdavis.edu</u>into your URL address bar
- The website below will appear, Click Sign Up in the top right corner
- UC Davis Students/Faculty/Staff/Retiree Click Log In



Step 2: Which Category Is Best For Me?

- If you are a current UC Davis Student/Faculty/Staff/Retiree go to slide Step 3A:
- If you are a non current Student/Faculty/Staff go to slide Step 3B:
- Have an account/forgot your password? Enter your Fusion ID # in Member Information section or call (530-754-5306) for assistance
- If you don't know whether you have a Campus Recreation account call 530-754-5306 and ask to speak with a Member Services Lead.

Step 3A: Create an Account for a *current* UC Davis Student, Faculty, Staff, or Retiree

- Click Log In, choose UC Davis Login
- Enter your UC Davis CAS or Kerberos information to access your account
- If your account does not work please call 530-754-5306 and ask to speak with a Member Services Lead.





• Not an active UC Davis Students/Faculty/Staff/Retiree? Please create a new

Step 3B: User account

• Have an account/forgot your password? Enter your Fusion ID # in Member Information section or call (530-754-5306) for assistance

≡	UCDAVIS		Searc	ch Programs	٩		
		Register Create a new user	account				
		Name*	First Name	Last Name		Password Requirements	
		Desired Username*	Desired User name			 Must be at least 12 characters long Must contain a number Must contain a lower case letter Must contain an upper case letter Must contain a non-alphanumeric character 	
		Password*	Password			Must not contain username	
		Confirm Password*	Confirm Password				
		Email Address*	Email Address				
		Member Information	ID Number				
		Date of Birth	•	×	v		
		Gender			•		
		Phone Numbers					

Registration Complete: Activate Account

UCDAVIS

- Activate your Account
 - From: Campus Recreation
 - Subject: UC Davis Account Registration
- Click the Link to Activate Account
- NOTE: Before you can use your account you will need to go to your email and activate the account. Activation period is open for 7 days

Registration Successful

Your account was created successfully

Step 1: Activate Your Account

Before you can use your account it **must be activated.** Instructions on how to activate your account have been emailed to you. Please **check your email** and follow the instructions to activate your account.

Note:

· Email delivery can be delayed by several minutes

· Check your junk or spam folder or filter if you do not receive this email

Step 2: Sign In

Once you've successfully activated your account you will be able to sign in and begin using your account.

Search Programs

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LOG IN

Email Activation and Final Step

Click the first link in the email to activate your account

ACCOUNT ACTIVATION

Welcome to the UC Davis member portal. Your user account was created successfully

Step 1: Activate Your Account

To activate your account and verify your e-mail address, please click on the following link: https://rec.ucdavis.edu/Account/ActivateAccount?id=5afff139-b429-4237-8800-

Note that your account must be activated within 7 days.

If you have received this mail in error, you do not need to take any action to cance the account. The account will not be activated, and you will not receive any furthe emails.

Step 2: Sign In

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Hi.

Once activated, you may log in to <u>https://rec.ucdavis.edu/Account/Login</u> using the username and password you setup when you created your account.

If you are unable to click either of the above links, copy and paste the URL in a new browser window instead.

Thanks for setting up your account!

Sincerely, UC Davis

(This is an automated email - please do not reply)

Activate Account

Congratulations

Your account is now active and ready to use.

SIGN IN NOW

 If you have any questions or need assistance contact our Member Services Lead at 530-754-5306 or email us at

arc@campusrec.ucdavis.edu